



## DOUBLE YOUR DONATION

Corporate matching gifts are a great way for family members, friends and alumni of The Music School to maximize personal donations to The Music School and increase the impact of your gift. By taking advantage of a company's matching gift benefit, you may be able to double the amount of your contribution to The Music School. If you have questions regarding matching gifts, please contact Doris Harry, Director of The Music School: 408-739-9248 or email: [doris@svpc.us](mailto:doris@svpc.us).

### **Does my company match gifts?**

To find out if your company has a matching gift program, please contact your department of Human Resources.

### **How do I get my gift matched?**

Each company has its own guidelines for employees, spouses, retirees, and widows/widowers. Most corporate procedures are very simple:

1. Request a GIFT MATCHING FORM from your company.
2. Complete and submit the form to The Music School along with your gift.
3. The Music School will verify the completed form and return it to the company.
4. The company issues a matching gift contribution to The Music School.

### **Completed forms can be sent with your personal gift to:**

The Music School  
Attn: Doris Harry, Director  
728 W Fremont  
Sunnyvale., CA 94087

THANK YOU FOR YOUR SUPPORT.

*The Presbyterian Church of Sunnyvale*  
728 West Fremont Avenue, Sunnyvale, CA 94087



## DONATION FORM

I am pleased to provide my support of The Music School with a gift of:

\$1,000       \$500       \$250       \$100       Other \$ \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

My Gift will be matched by: \_\_\_\_\_  
(Please include your company's Matching Gift Form\*)

Enclosed is my check for \$ \_\_\_\_\_ , payable to: **The Music School**

Signature \_\_\_\_\_

This gift is in honor of  / in memory of : \_\_\_\_\_

Please return this form to:

The Music School  
Attn: Doris Harry, Director  
728 W Fremont  
Sunnyvale, CA 94087

If you have any questions, please call Doris Harry at 408-739-9248.

**THANK YOU FOR YOUR SUPPORT.**

\* To find out if your employer has a matching gift program, please check with your Human Resources or Payroll department. If your company has a matching gift program you may want to ask for donation guidelines. The Music School is a non-profit 501(c)(3) organization and its tax exemption FEIN # is: 94-1457902. We encourage you to consult your tax advisor regarding deductibility to you.

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